

Maritime and Aviation Training Fund
Maritime and Aviation Internship Scheme (Aviation)
List of Aviation-related Internship Places
(as at 2026.05.11)

(The information listed below is for reference only. The final decision rests with the companies.)

Company name and company website	No. of intern places	Main Aviation-related job duties	Internship period (minimum 4 weeks i.e. 28 days)	Monthly honorarium to intern (HK\$)	Specific requirements (if any) e.g. area of study / skill / language	Application deadline	How to apply (Use the MATF Application Form for Interns)
John Swire & Sons (H.K.) Limited http://careers.swire.com	40	Work on business-related projects at Cathay Pacific Airways or HAECO to help achieve business goals.	2 Jul 2026 - 21 Aug 2026	10,000	Please visit our website for more details	16 May 2026	Please submit your CV directly to swireprogrammes@jsshk.com
Aviation Security Company Limited https://www.avseco.com.hk/zh-hk	10	Assist in divisional administrative and clerical work	1 Jun 2026 - 31 Aug 2026	10,000	None	31 May 2026	Email resume to recruitgen@avseco.com.hk together with MATF application form
Cathay Pacific Catering Services (H.K.) Limited https://www.cpcs.com.hk/	30	<ul style="list-style-type: none"> - Support the team in carrying out daily operational and administrative duties within both general office functions and aviation operations - Assist with data entry, document organisation and maintenance of departmental records to ensure accuracy and alignment with internal / external requirements - Prepare simple reports, summaries or presentation materials, including those related to aviation operations or organisational initiatives, as instructed - Collect, organise and review basic data to support routine departmental needs, such as training records, operational statistics or compliance documentation - Assist with routine coordination and follow up with internal stakeholders, including aviation related teams - Provide logistical and administrative support for meetings, team activities, staff briefings or departmental events - Perform other ad hoc duties as assigned to support smooth office and aviation support operations 	1 Jun 2026 - 31 Aug 2026	11,000	<ul style="list-style-type: none"> - Good communication and interpersonal skills - Positive, proactive, and can-do attitude, with a strong willingness to learn - Responsible and able to work both independently and collaboratively in a team - Basic data handling or analytical ability (e.g., organising information, simple interpretation) - Strong attention to detail and good organisational skills - Proficient in common office software such as Microsoft Office (Word, Excel, PowerPoint). 	31 May 2026	Interested parties please send your resume & cover letter with your availabilities to https://careers.cathaysubsidiaryservices.com/CSS/job/Summer-Internship-Programme-2026/630-en_GB
Expeditors Hong Kong Limited www.expeditors.com	4	<p>Air Department</p> <ul style="list-style-type: none"> - To handle document collection and distribution in accordance with our operations procedure and customers' requirement for the air shipments - To be responsible for order taking and pick up arrangements - To monitor the filing system and computerized database 	1 Jun 2026 - 31 Aug 2026	52 - 57/hour or 8,000 - 10,000/month	<ul style="list-style-type: none"> - Study in Higher Diploma/ Associate Degree/ Degree programmes; - Secondary Six School leavers will also be considered; - Have good command of spoken and written English - Working location at Kowloon Bay & Chek Lap Kok 	31 May 2026	By email to hkgpersonnel@expeditors.com with MATF application form

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Expeditors Hong Kong Limited www.expeditors.com	4	Distribution Services Department - To provide the value-added service for the cargos received from Air before delivered to destination - To handle document collection and distribution in accordance with our operations procedure and customers' requirement - To be responsible for order taking and pick up arrangements - To monitor the filing system and computerized database	1 Jun 2026 - 31 Aug 2026	52 - 57/hour or 8,000 - 10,000/month	- Study in Higher Diploma/ Associate Degree/ Degree programmes; - Secondary Six School leavers will also be considered; - Have good command of spoken and written English - Working location at Chek Lap Kok & Tuen Mun	31 May 2026	By email to hkgpersonnel@expeditors.com with MATF application form
SKYNET Worldwide Express (HK) Limited https://www.skynetworldwide.com/hk	2	- Assist in various Operations department day to day activities for example supporting Air Freight team with pricing and booking processes - Assist in the project kick-off of new air freight products - Perform other airfreight supportive ad hoc duties as assigned	1 Jun 2026 - 31 Aug 2026	10,000	- English - Supply chain background preferable	31 May 2026	By email resume to: Marco.Chiu@skynetworldwide.com

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Kintetsu World Express (HK) Limited https://www.kwe.com/	4	- Assist in airfreight department daily operations - Support airfreight administrative functions and maintain filing system - Perform other airfreight supportive ad hoc duties as assigned	Jun - Aug 2026 (Any 2 months)	8,000 - 10,000	- Preferably undergraduates in Business administration, Logistics, Supply Chain Management or other related disciplines - Responsible and mature with good interpersonal and communication skills - Good command of English and Chinese in both written and spoken forms - Proficient in office applications	1 Jun 2026	By email to kwehkg.recruit@kwe.com with a covering letter and resume
Premiere Logistics (HK) Limited https://www.premiere-logistics.info/	20	Please see the recruitment advertisement for "Management Trainee" - Air Freight market intelligence with market drivers and trends defining - Market research on Air Freight forwarding agents - Evaluating and producing new marketing plans - Source of competitor, market, and customer understanding - Responsible for coordination and consolidation of marketing report - Develop and implement marketing activities (meetings, exhibitions, seminars, etc.) - Monitor customers networks - Assist in ad hoc projects and assignments - Special Offer: Candidates who have excellent working performance can gain a full-time return offer after graduation	1 Apr 2026 - 31 Mar 2027	60/hour or 8,000/month	- Logistics/Supply Chain/Marketing related degree is preferred - Fluent in oral English and mastering a second language is preferred - A good team player and to tolerate of great pressure - Qualified with good communication skills	Open until filled	For interested parties, please apply with full resume with expected salary and the MATF application form by Email to michelle.leung@premierehkg.com
Tradeport Hong Kong Limited www.tradeport-logistics.com	25	- General warehouse and logistics operations - Warehouse Management System (WMS) operations - Handle aviation and logistics related documents - Communication with internal parties and customers	1 Apr 2026 - 31 Mar 2027	65/Hour	Full-time students enrolled in undergraduate or sub-degree programs related to the maritime and aviation sectors at any local institutions or institutions outside Hong Kong	Open until filled	Company website
Menzies CNAC Aviation Services Limited www.menziescnac.com	23	Department: Airline Ground Crew - Assist passenger in boarding gate / arrival hall and check-in counter to ensure smooth and efficient procedure while follow airline safety and security compliance	1 May 2026 - 31 Aug 2026	11,250	- Fluent in Cantonese / Mandarin and English is a must - Willing to work on shift in airport - 5 days work, total 45 hours per week	Open until filled	Please send the CV to billy.lucaslui@menziesaviation.com and remarks with Department apply for
Menzies CNAC Aviation Services Limited www.menziescnac.com	1	Department: Business Development - Candidate will assist in administration work in our internal academy, which will involve in handling airlines customers data and analysis, database update and report preparation	1 May 2026 - 31 Aug 2026	10,000	- Fluent in Cantonese / Mandarin and English is a must - Strong in computer skill such as MS Office, EXCEL and Powerpoint - Mon to Fri, 0900 - 1730	Open until filled	Please send the CV to billy.lucaslui@menziesaviation.com and remarks with Department apply for

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Menzies CNAC Aviation Services Limited www.menziescnac.com	1	Department: Learning and Development - Prepare training material and resources include but not limited to Dangerous Goods, Airline products, etc., assist in data entry and record-keeping, setting up classrooms, handling incoming call.	1 May 2026 - 31 Aug 2026	10,000	- Fluent in Cantonese / Mandarin and English is a must - Strong in computer skill such as MS Office, EXCEL and Powerpoint - Mon to Fri, 0900 - 1730	Open until filled	Please send the CV to billy.lucaslui@menziesaviation.com and remarks with Department apply for
Menzies CNAC Aviation Services Limited www.menziescnac.com	1	Department: Ramp Training - Participate in training video production / editing. Data entry and record update. Other administrative work.	1 May 2026 - 31 Aug 2026	10,000	- Fluent in Cantonese / Mandarin and English is a must - Strong in computer skill such as MS Office, EXCEL and Powerpoint - Mon to Fri, 0900 - 1730	Open until filled	Please send the CV to billy.lucaslui@menziesaviation.com and remarks with Department apply for
Menzies CNAC Aviation Services Limited www.menziescnac.com	1	Department: Process Excellence - Assisting in various airport operations improvement projects	1 May 2026 - 31 Aug 2026	10,000	- Fluent in Cantonese / Mandarin and English is a must - Strong in computer skill such as MS Office, EXCEL and Powerpoint - Mon to Fri, 0900 - 1730	Open until filled	Please send the CV to billy.lucaslui@menziesaviation.com and remarks with Department apply for
Menzies CNAC Aviation Services Limited www.menziescnac.com	1	Department: Safety - Safety promotion campaign preparation, video editing and production, safety system enhancement with AI technology project.	1 May 2026 - 31 Aug 2026	10,000	- Fluent in Cantonese / Mandarin and English is a must - Strong in computer skill such as MS Office, EXCEL and Powerpoint - Mon to Fri, 0900 - 1730	Open until filled	Please send the CV to billy.lucaslui@menziesaviation.com and remarks with Department apply for
Hong Kong Airlines Limited https://www.hongkongairlines.com	60	- Support daily aviation operations - Support ongoing aviation projects and administrative tasks - Take up ad hoc duties as assigned by supervisors	May 2026 - Mar 2027 (Minimum 6 weeks)	8,200	- Proactive, willing to learn and passionate in aviation - Must be able to work for minimum 6 weeks - Good command of spoken and written Chinese and English	Open until filled	Kindly find the links of: Our Company Website: https://www.hongkongairlines.com/en_hk/footer/join-us/career/Join_Us JobsDB: 2026 Internship Programme Job in Tung Chung, Islands District - Jobsdb

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Asia Airfreight Terminal Company Limited http://www.aat.com.hk/	1	Summer Intern (Customer Services & Administration Department) - Provide administrative support for the department's daily job tasks - Assist and support Customer Service Supervisor to complete the routine assignments	1 Jun 2026 - 31 Aug 2026	11,000	- Students studying Tertiary Education in Business Administration, Logistics Management, or a related discipline - Proficiency in Microsoft Office applications, especially in Word, Excel, and PowerPoint - Good command of both written and spoken English and Chinese - Independent, responsive, and willing to learn	Open until filled	Interested parties please send your full resume with department name to : Human Resources Department, Asia Airfreight Terminal Co. Ltd. 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk
Asia Airfreight Terminal Company Limited http://www.aat.com.hk/	2	Summer Intern (Finance Department) - Input data into the accounting system, including invoices, credit memos, receipts, etc., for accountant's review - Ensure all documentation is stocked and/or filled properly and systematically - Handle inquiries from airline or agent customers - Perform ad-hoc projects as assigned	1 Jun 2026 - 31 Aug 2026	11,000	- Students studying Tertiary Education in Accountancy / Finance / Computing, or a related discipline - Solid PC knowledge, especially in Microsoft Excel - Energetic and detail-minded	Open until filled	Interested parties please send your full resume with department name to : Human Resources Department, Asia Airfreight Terminal Co. Ltd. 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk
Asia Airfreight Terminal Company Limited http://www.aat.com.hk/	1	Summer Intern (Human Resources Department) - Assist in data analysis and the preparation of reports - Assist in the recruitment process - Provide administrative support to Human Resources Department - Assist in perform ad-hoc special projects or assignments as assigned	1 Jun 2026 - 31 Aug 2026	11,000	- Students studying Tertiary Education in any discipline - Proficiency in Microsoft Office applications, especially in Excel - Proficiency in Chinese Word Processing - Good Command of both written and spoken English and Chinese - Diligent, systematic, active, self-motivated, innovative, good team player with good interpersonal and communication skills	Open until filled	Interested parties please send your full resume with department name to : Human Resources Department, Asia Airfreight Terminal Co. Ltd. 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk

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Asia Airfreight Terminal Company Limited http://www.aat.com.hk/	1	Summer Intern (Human Resources Department - Training) - Assist instructors in facilitating training courses - Provide administrative support - Assist with clerical and documentation tasks - Perform ad-hoc assignments	1 Jun 2026 - 31 Aug 2026	11,000	- Students studying Tertiary Education in any discipline - Proficiency in Microsoft Office applications, especially in Excel, Word, PowerPoint - Good Command of both written and spoken English and Chinese - Well organized with good attention to details - Good presentation and interpersonal skills - Outgoing and confident in communication	Open until filled	Interested parties please send your full resume with department name to : Human Resources Department, Asia Airfreight Terminal Co. Ltd. 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk
Asia Airfreight Terminal Company Limited http://www.aat.com.hk/	1	Summer Intern (Operational Excellence Department) - Prepare and coordinate new system development and related system change requirements by providing solutions to and liaising with user department(s) - Participate in and manage projects involving process re-engineering, data analysis and regular reports for monitoring operational performance continuous enhancement - Develop process improvement procedures and prepare procedure manual write up	1 Jun 2026 - 31 Aug 2026	11,000	- Students studying Bachelor Degree in Logistics, Industrial Engineering, Operations Management, Transportation, or a related discipline - Knowledge of Project Management / Process re-engineering Management in the logistics field - Proficiency in Microsoft Office applications, especially in Word, Excel, and PowerPoint - Good Command of both written and spoken English and Chinese - Highly self-motivated with superior analytical, interpersonal presentation, and communication skills	Open until filled	Interested parties please send your full resume with department name to : Human Resources Department, Asia Airfreight Terminal Co. Ltd. 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk

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Asia Airfreight Terminal Company Limited http://www.aat.com.hk/	1	Summer Intern (Purchasing & Administration Department) - Assist in the implementation of sustainability initiatives and programmes - Desktop research on latest sustainability topics and practices related to air cargo industry - Assist in monitoring databases and updating sustainability metrics	1 Jun 2026 - 31 Aug 2026	11,000	- Students studying Tertiary Education in Logistics, Supply Chain Management, Environmental Science or related discipline of sustainability - Proficiency in Microsoft Office applications - Knowledge in carbon audit and sustainability reporting will be advantage - Good communication and interpersonal skills, honest, responsible and self-motivated	Open until filled	Interested parties please send your full resume with department name to : Human Resources Department, Asia Airfreight Terminal Co. Ltd. 10 Chun Ping Road, Hong Kong International Airport, Lantau, Hong Kong OR Fax to 2286 0374 OR email to hrd_aat@aat.com.hk
Federal Express (Hong Kong) Limited https://www.fedex.com/en-hk/home.html	1	Human Resources Intern - Create engaging communication materials to promote Equality, Opportunity & Diversity and FedEx Culture values, including designs for websites, email newsletters, internal communication platforms, print materials, and presentation templates - Develop simple and practical toolkits to help team members to learn about various Equality, Opportunity & Diversity topics - Collect, edit, and curate stories from team members to showcase how they live and champion Equality, Opportunity & Diversity and FedEx Culture values in their day-to-day work - Supporting engagement initiatives that encourage team member participation across different functions (including Air Operations, Planning and Engineering, Aviation Security, etc) and awareness of Equality, Opportunity & Diversity and Culture initiatives.	1 Jun 2026 - 31 Aug 2026	8,850	- Field of studies: Psychology, Social Sciences, or a related field	Open until filled	Interested candidates are invited to apply via the LinkedIn job post: https://www.linkedin.com/jobs/view/4370632790



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Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	CX Business Intelligence Intern - Support APAC Customer Experience reporting, analytics, and data governance initiatives to improve performance visibility and decision-making - Prepare and transform data, perform data quality validation, and supporting process documentation - Develop and enhance dashboards for leadership to provide a unified view of customer frustration drivers, improve case ageing visibility, and automate insight generation to drive measurable improvements in Customer Experience. - Perform data quality checks, document reporting logic, and support UAT activities to ensure reporting accuracy - Analyze customer datasets (voice, chat, email) using SQL, Excel, and Power BI to generate actionable insight	1 Jun 2026 - 31 Aug 2026	8,850	- Field of studies: Business, Management, Computer Science, Information Technology, Statistics, Data Analytics, Engineering or a related Field	Open until filled	Interested candidates are invited to apply via the LinkedIn job post: https://www.linkedin.com/jobs/view/4374351921/
Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	2	Network Operations Control and Freight Movement Center Intern Support Network Operations Control (NOC): - Automate manual report to enhance accuracy and efficiency Support Freight Movement Center (FMC): - Understand shipment movement and daily operational setup in APAC - Participate in projects aimed at improving processes through new technologies and workflow enhancements - Work closely with teams across different departments, e.g. Marketing	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Statistics, Marketing, Engineering or Information Technology - Knowledge of Excel, VBA, Power BI and Power Automate is essential - With Aviation passion and knowledge will be an advantage	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.

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Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	2	Sales Enablement Specialist (G2S Team) Intern - Create visual designs for sales communications (email banners, one-pagers, infographics, slides) - Support the development of Go-to-Sales campaigns and storytelling assets - Help maintain and update content on HighSpot and other sales platforms - Assist in preparing materials for webinars, townhalls, and sales events - Collaborate with regional teams to ensure consistent and engaging messaging	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Communications, Marketing, Visual/Multimedia Design, or a related field - Good eye for visual hierarchy, color, and branding, and a keen interest in business communication or enablement design - Strong in communication design (layout, visuals, storytelling) with proficiency in Canva, PowerPoint, or Adobe Creative Suite - Bonus if you have worked on university publications, social media campaigns, or creative projects that demonstrate strong visual and narrative impact	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.
Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	2	Data Analyst Intern (Security) - Work directly with the Security team and will include reviewing and analyzing aviation security programs and data. Look for gaps and trend analysis in support of the Security outcomes. - Use analytics and development of AI tools to identify patterns, anomalies, and potential security threats across the supply chain network - Design interactive dashboards and visualizations in Power BI (or similar) that help teams make informed decisions based upon your quality data collection and tools - Gather and organize data from internal systems, suppliers, and external sources for security analysis	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Business Administration, Engineering, Computer Science, or a related field - Data and analytical skills - Computer skills and knowledge of Microsoft based systems - Understanding of how AI is used for data collection	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.

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Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	2	Sales Enablement Specialist Intern - Assist in designing and updating training content and enablement materials for sales teams - Support initiatives to enhance sales processes, tools, and workflows for improved efficiency - Contribute to go-to-sales communications, including newsletters, product updates, and campaign briefs - Collaborate with cross-functional teams to gather insights and feedback for continuous improvement - Manage enablement platforms and track usage metrics to inform content strategy	1 Jun 2026 - 31 Dec 2026	8,850	- Knowledge in instructional design, graphic design, video production - Proficiency in written communications (Chinese/English)	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.
Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	2	Data Analyst Intern 1 – Data analysis: Support key APAC business processes with applied analytics - Identify what data is needed, available and relevant to the problem - Design and develop strategic methods for data collection and analysis - Integrate and prepare datasets; build and evaluate data models - Explore and analyze data using statistical and visualization techniques - Define and describe common business metrics and KPI's - Summarize and present findings and recommendations to business users and stakeholders in understandable and relevant ways, both verbally and visually - Document and publish analyses so that others may reproduce and learn from prior work 2 – Project support: Support key APAC business strategies with analytics solutions - Provide analytical and subject matter expertise for the development of analytics solutions needed to support main business strategies and initiatives - Work with peers in Business Intelligence, Data Management and Data Science to develop and provide solutions - Support the development of technical analytics solutions by communicating business requirements and providing subject matter expertise - Build plans; ensure work progress; identify and report success measures - Prepare and present progress reports and outcomes to stakeholders	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Statistics, Computer Science, Business Analytics, or a related field - Applied analytical skills, including statistical knowledge, data modeling and visualization using modern BI/Analytics tools	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.

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Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	Media Production Intern (Operations) - Produce videos: Scripting, filming, and editing video content - Create promotional materials: Design brochures, flyers, social media assets, and other branded content - Develop presentations: Build visually compelling PowerPoint decks for engagement pitches, and internal communications - Develop engaging copies: Support content creation for Operations campaigns, product launches, and promotional initiatives	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Marketing, Communications, Media Production, Graphic Design, or a related field - Proficiency in PowerPoint and design tools (e.g., Canva, Adobe Creative Suite) - Basic video editing skills (e.g., Adobe Premiere Pro, Final Cut, or similar tools) - Strong writing and storytelling abilities - Creative mindset with attention to details - Experience with animation or motion graphics - Experience in photography or videography	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.
Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	Ground Operations Intern - Adopt and apply IT tools including Power BI, Copilot, Power Automate, etc. to enhance operational efficiency - Design and implement operational frameworks and standard operating procedures (SOPs) - Support ground operations with a focus on safety and health compliance - Contribute to the Courier Sales Lead Program by assisting with data tracking and process improvement - Collaborate with cross-functional teams to identify and resolve operational gaps - Participate in onsite observations and assist in reporting and documentation	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Logistics and Supply Chain, Management, Operations Management, Business Administration, Industrial Engineering, Information Systems, Occupational Health and Safety (optional but beneficial) or a related field - Proactive, detail-oriented early career professional with a passion for operations and continuous improvement - Curious, tech-savvy, and committed to learning through hands-on experience - Strong interest in IT systems and process design - Excellent organizational and time management skills - Clear and effective written and verbal communication - Ability to work independently and as part of a team - Comfortable working in dynamic environments and adapting to different work locations	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.



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Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	<p>Gateway Operations Intern</p> <p>Operational Analysis & Innovation</p> <ul style="list-style-type: none"> - Identify inefficiencies in back-office processes and propose modernized solutions. - Support digital transformation efforts by streamlining tools such as Power BI and automation platforms. <p>Strategic Research & Pricing</p> <ul style="list-style-type: none"> - Assist in CLH pricing analysis and competitive mapping of airline networks. - Contribute to market intelligence and benchmarking efforts <p>Customer Journey Simulation</p> <ul style="list-style-type: none"> - Participate in customer experience audits to improve control tower operations and monitoring systems. - Provide insights to enhance responsiveness and service quality <p>Cross-Departmental Collaboration</p> <ul style="list-style-type: none"> - Rotate through key operational departments to gain holistic exposure - Foster interdepartmental synergy by sharing learnings and best practices 	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Aviation, Economics or Business Administration	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com . Please include "Application for Internship 2026 – job title" in the email subject line.
Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	<p>Operations Intern</p> <ul style="list-style-type: none"> - Support the Operations department in analytics, process optimization, and solution development - Utilize analytical skills to analyze data and identify opportunities for improvement - Assist in developing innovative solutions to address operational challenges - Work in Gateway Operations Planning, focusing on the development of automation tool aimed at enhancing operational efficiency - Support the team with their daily work and assist in evaluating projects, including customer experience impact of flight network change 	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Computer Science, Engineering or Systems Engineering will be an advantage - Strong quantitative and analytical skills	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com . Please include "Application for Internship 2026 – job title" in the email subject line.

Maritime and Aviation Training Fund
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(as at 2026.05.11)

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Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	Marketing Intern (Commercial Management) - Be part of the project team to work on pricing development and validation - Planning and execution of go-to-market and internal communication related to pricing projects. - Conduct research and analysis of market trends and competition - Review and enhance current pricing project planning and implementation process and look for efficiency and effectiveness improvement through automation, policy and procedure revision - Responsible for own deliverables and must take initiative to resolve problems and meet deadlines	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Finance, Business Administration, Mathematics, Marketing, or Statistics - Experience in Microsoft Excel - Keen attention to details, rigorous and precise with data analysis and reporting - Strong sense of accountability, selfmotivated and able to work under pressure - Possess good interpersonal skill, good team player and able to communicate - Fluently in English Experience in SQL or VBA is a plus	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.
Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	Marketing Intern (Local Marketing) - Assist in the development and execution of marketing campaigns across digital and traditional channels - Conduct market research and analyze consumer trends - Support content creation for social media, email, and website - Assist to organize promotional events and activities - Monitor and report on campaign performance metrics - Collaborate with cross-functional teams to ensure brand consistency - Conduct market research and competitor analysis - Analyze campaign performance and generate actionable insights - Monitor key marketing metrics (e.g., engagement, conversion rates, ROI) - Prepare reports and dashboards to support decision-making	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Marketing, Business, Data Analytics, or related field - Strong communication and writing skills - Proficient in Excel or Google Sheets	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.

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Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	Marketing Intern (APAC Marketing) - Conduct market and competitor analysis across all three verticals; build buyer personas - Assist with content creation and adaptation (web, social, email, case studies, white papers) tailored to each sector - Help plan and execute multi-channel campaigns (paid, email, events/webinars) and track performance across verticals - Coordinate with Sales, Product, Regulatory/Compliance, and Operations to ensure alignment and timely delivery - Support demand-gen activities, lead routing, and post-campaign reporting; contribute to messaging and value propositions for each vertical - Assist with trainings, webinars, and events relevant to automotive, healthcare, and air freight ancillary services	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Marketing, Business, Communications, or related fields - Strong written and verbal communication, with ability to tailor messages to diverse industries - Analytical mindset; comfortable with data, metrics, and basic marketing tools (CRM, analytics, email platforms, content management) - Interest or exposure to automotive, healthcare, and logistics/air freight sectors - Collaborative, detail-oriented, and proactive with good time management skills - Ability to navigate regulatory/compliance considerations in healthcare and international shipping is a plus	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.
Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	Marketing Analyst/ Specialist Intern (Digital Experience) - Formulate digital release management strategy - Conduct competitor digital experience research - Assist in Digital Go-to-Market implementation	1 Jun 2026 - 31 Dec 2026	8,850	- Preferred field of studies: Marketing, Business Administration, Information Technology or relevant disciplines - Knowledge of the logistics industry - Strong communication skills (both written & verbal) - Bonus skills: Analytical and technical knowledge, such as Adobe Analytics and Power BI	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com Please include "Application for Internship 2026 – job title" in the email subject line.

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Federal Express (Hong Kong) Limited https://www.fedex.com/en/hk/home.html	1	Human Resources Intern (People Operations) - Automation Projects: Collaborate with the HR team to streamline HR processes through automation. You will manage projects that may involve tools like Power Automate and Microsoft applications to enhance operational efficiency and reduce manual tasks. - Employee Engagement: Assist in organizing and executing employee engagement activities that foster a positive workplace culture for all team members (including employees from Air Operations, Planning and Engineering, Aviation Security, etc). This includes brainstorming creative ideas for events, surveys, and initiatives that boost morale and strengthen employer branding. - Compensation Review Communication: Take the lead on coordinating the yearly compensation review process. You will work closely with the management team in Hong Kong to ensure clear and effective communication of compensation strategies and outcomes to employees. - Data Analysis and Reporting: Support the HR team by analyzing engagement data and project outcomes, preparing reports that provide insights and recommendations for future initiatives. - Collaboration and Learning: Work alongside experienced HR professionals in Hong Kong and also in other regions, gaining insights into HR practices and contributing to team projects that align with your interests and skills. Note: Activities will be arranged to foster the intern's understanding towards the business and operations of air cargo, e.g. Gateway tour visit.	1 Jun 2026 - 31 Dec 2026	8,850	- Interest in communications, event planning, data analyses, and automation tools	Open until filled	Interested candidates are invited to submit their application and resume to hkgrecruit@fedex.com . Please include "Application for Internship 2026 – job title" in the email subject line.
Hongkong Association of Freight Forwarding & Logistics Ltd. https://www.haffa.com.hk	1	- Provide administrative support to the Secretariat Office, including handling phone enquiries, follow-up calls, and reception duties. - Assist with updating website and mobile app content following the recent Website Revamp (general content maintenance). - Assist in preparatory work for Association's Events/Activities and the 60th Anniversary events such as 60th Anniversary Member Directory Publication, 60th Anniversary Luncheon for the Senior Executives and 60th Anniversary Cocktail Party. - Draft Simple Graphics Design in Association's Website and Social Media - Data input, Filing & documents scanning	1 Jun 2026 - 31 Aug 2026	10,000	- Undergraduates preferably in Logistics / Supply Chain Management / Aviation / Computing / Business Administration or related discipline - Dedicated to serve the industry, responsible, eager to learn, hardworking, attention to details, good communication, interpersonal skills and telephone manner, well-organized. - Proficiency in Internet Technology and Microsoft Office skills - Basic Knowledge in Graphic Design and Social Media is preferable - Good command of written and spoken English and Chinese	Open until filled	By email to recruit@haffa.com.hk with resume and copies of Academic proofs (i.e. HKDSE result and unofficial university transcript)

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Dachser Hong Kong Limited www.dachser.com	1	- Maintain and update system data to support daily air freight operations - Perform general operational support as assigned by the Air Freight team	Jun 2026 - Aug 2026	9,000	-Studying Logistics, Supply Chain Management, or Aviation Management - Interest in air freight operations and international logistics - Willing to learn and proactive to take initiative when needed	Open until filled	By email to hr_hongkong-asl@dachser.com with cover letter and details resume
Dachser Hong Kong Limited www.dachser.com	1	- Support onboarding processes by preparing documents, arranging orientation schedules, and assisting new joiners of the Air Freight team with HR procedures - Provide general HR administrative support as assigned by the Air Freight team	Jun 2026 - Aug 2026	9,000	-Studying Logistics, Supply Chain Management, or Aviation Management - Interest in air freight operations and international logistics - Positive attitude and responsible	Open until filled	By email to hr_hongkong-asl@dachser.com with cover letter and details resume
Dachser Hong Kong Limited www.dachser.com	1	- Prepare simple IT data extracts or reports to support operational analysis and performance tracking for the Air Freight team - Assist in providing general IT technical support to the Air Freight team as required	Jun 2026 - Aug 2026	9,000	-Studying Logistics, Supply Chain Management, or Aviation Management - Interest in air freight operations and international logistics - Responsible and able to follow through on assigned tasks	Open until filled	By email to hr_hongkong-asl@dachser.com with cover letter and details resume
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	2	Engineering Interns will gain exposure to airline maintenance and engineering operations, including systems, procedures, and industry practices. The role provides insights into engineering documentation, safety regulations, compliance requirements, quality assurance processes, and material management. - Support engineering documentation and record management - Assist with data analysis and project-related tasks - Provide support for regulatory compliance activities - Assist with workshop and line maintenance operations, where applicable - Collaborate across functions, including Maintenance Control, Line Maintenance, Engineering Services, Material Management, and Quality Assurance	Jun 2026 - Aug 2026	500/day	- Undergraduate students or fresh graduates in engineering disciplines (e.g. mechanical, electrical, aeronautical, aviation engineering) - Good academic performance - Proficiency in English, Chinese (Cantonese/Mandarin) is preferred. - Interested in aviation and engineering operations	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	1	Ground Services - Contracts & Project Section Interns will participate in projects aimed at enhancing service offerings and passenger experience, with a focus on commercial performance and service excellence. Project Focus Area: - Optimising ancillary revenue opportunities - Exploring initiatives to create memorable and meaningful experiences for passengers	Jun 2026 - Aug 2026	500/day	University studying Business Admin, Marketing, Aviation Management, or related field	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html

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Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	1	Ground Service - Quality Assurance (QA) Section Interns will support quality and efficiency initiatives by improving reporting processes and enhancing frontline operational workflows. - Assist in streamlining and automating report submission processes - Support workflow improvement initiatives to reduce administrative burden on frontline staff - Enable frontline teams to focus more effectively on passenger service delivery	Jun 2026 - Aug 2026	500/day	University studying data analytic or automation technologies is preferred or related field	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	1	Inflight Services - Ancillary Revenue Projects Interns will support initiatives aimed at driving ancillary revenue through service and product innovation. - In-flight catering cycle transition - Reintroduction of Duty Free sales	Jun 2026 - Aug 2026	500/day	Business-related majors preferred	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	1	Inflight Services - Cabin Crew Engagement Projects Interns will support initiatives focused on improving cabin crew engagement and organisational feedback. - Assist in conducting cabin crew engagement surveys - Support data analysis and interpretation of survey results	Jun 2026 - Aug 2026	500/day	HR related majors preferred	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	2	Operations Control Centre Interns will support operational performance through systems development and data analytics. - Assist in the development, enhancement, and maintenance of business software and applications for OCC teams - Collect, analyse, and visualise post-operational data to identify trends and opportunities for improvement	Jun 2026 - Aug 2026	500/day	Currently pursuing a Bachelor's degree in any discipline. Preferred: Major in computer science, aviation, data science, and engineering	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	2	Corporate Quality, Safety and Security Interns will be exposed to various airline safety initiatives and quality assurance activities. - Support the enhancement and maintenance of safety dashboards - Assist with data analysis related to safety performance - Explore the application of AI tools to support safety data analysis	Jun 2026 - Aug 2026	500/day	Studying High Diploma or above in Aviation Management	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	1	Airline Planning Interns will gain exposure to strategic and operational planning activities within the airline environment. - Support planning and network research activities - Assist with regulatory-related coordination and documentation	Jun 2026 - Aug 2026	500/day	University Undergraduate - Prefer business related	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html



THE MARITIME AND AVIATION
TRAINING FUND
海運及空運人才培訓基金

Maritime and Aviation Training Fund
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Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	2	Customer Service Centre Interns will contribute to enhancing the airline's online customer experience across digital platforms. - Collect and analyse customer feedback on website and mobile app experience - Identify root causes of recurring system or service issues - Liaise with system vendors and internal stakeholders to support issue resolution - Prepare reports and recommendations for further system enhancement	Jun 2026 - Aug 2026	500/day	- Majors in Business, E-Commerce, Marketing, IT or related discipline; - Basic knowledge of e-commerce system architecture and technical solutions in e-Commerce Platform (e.g. Adobe Commerce Cloud, Amazon Web Service AWS) is an advantage; - Good command of both spoken and written English and Chinese; - Strong analytical skill and able to prepare the report in PPT as an e-service officer	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	2	Corporate and Brand Marketing Interns will gain exposure to the daily operations of the Corporate Brand and Marketing (CBM) function and develop a general understanding of the airline's branding and communications activities. - Assist with event coordination and marketing initiatives - Support media monitoring activities - Assist in the preparation of press and marketing materials - Provide general administrative support	Jun 2026 - Aug 2026	500/day	- Graduate or undergraduate in journalism, public relations, communications, marketing, language studies, translation, etc. - Interested in communications / marketing / aviation	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html
Greater Bay Airlines Company Limited www.greaterbay-airlines.com/	1	Human Resources and Administration Interns will gain foundational exposure to the core HR functions of an aviation company while supporting departmental operations and projects. - Support recruitment, onboarding, employee engagement, HR operations, and compliance activities - Assist in maintaining employee records, preparing HR documentation, and managing HR data - Enhance written and verbal communication skills through HR correspondence and employee interactions - Gain exposure to onboarding processes, probation reviews, training activities, engagement initiatives, and exit processes	Jun 2026 - Aug 2026	500/day	Student of Bachelor's degree or Higher Diploma in Human Resources Management, Business Administration, Aviation Management or any related discipline	Open until filled	https://www.greaterbay-airlines.com/hk/en_HK/join-us/join-our-team.html

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Hankyu Hanshin Express (HK) Ltd. http://www.hh-express.com/en/	3	Working in Air Freight Operation Division - Assist indaily air freight operations - Issue invoice, daily air freight schedule checking, filing - Prepare and update relevant documentations & ad-hoc assignment - Engage in terminal and container port visits	A period of 59 days during Jun to Aug 2026	8,500 - 9,000	- Full-time local students undertaking undergraduate or sub-degree programs in respect of aviation / logistics-related / supply chain discipline - Good interpersonal communication - Good in English and Cantonese	Open until filled	Please apply quoting ref code: AF via email: recruitment@hk.hh-express.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	Assist HR team on aviation sector front-line staff recruitment and aviation staff on-boarding/off-boarding documents	Jun 2026 - Aug 2026	500/day or 11,000/month	University Undergraduates preferably in Human Resources Management	Open until filled	dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	- Provide general clerical and administrative support to Legal Department - Assist in review of simple legal documents, such as confidentiality agreement	Jun 2026 - Aug 2026	500/day or 11,000/month	University Undergraduates preferably in Business or Supply Chain Management	Open until filled	dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	Provide support to IT related projects of warehouse operation E.g. Warehouse management system etc.	Jun 2026 - Aug 2026	500/day or 11,000/month	University Undergraduates preferably in IT or Supply Chain Management	Open until filled	dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	1	Assist Finance team on aviation sector's financial reporting and daily financial operations.	Jun 2026 - Aug 2026	500/day or 11,000/month	University Undergraduates preferably in Finance or Accounting	Open until filled	dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	2	Assist Business Development team on handling aviation sector's vendor and customers enquiries and support aviation sector's daily business needs.	Jun 2026 - Aug 2026	500/day or 11,000/month	University Undergraduates preferably in BBA or Supply Chain Management	Open until filled	dsc_recruit.hk@sf-dsc.com
SF Supply Chain (Hong Kong) Limited (Aviation Sector)	10	Assist in daily operations of the warehouse/ stock take project in operation department	Jun 2026 - Aug 2026	500/day or 11,000/month	University Undergraduates preferably in Human Resources Management	Open until filled	dsc_recruit.hk@sf-dsc.com



THE MARITIME AND AVIATION
TRAINING FUND
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HK Express Airways Limited https://www.hkexpress.com/en-hk/	40	- Learn in the Operations departments or the Back Office teams to develop a wide range of aviation skills and insights. - Contribute to special projects related to the travel or aviation operations, including research, reporting, and implementation of new initiatives.	6 Jul 2026 – 28 Aug 2026 or Any 12 weeks in 2026, subject to the commencement date.	500/day or 10,000/month	- Full-time university students in their penultimate year. - Collaborative and enjoy sharing new ideas and problem-solving challenges. - Great personality with the spark to have open communications in English and Chinese.	Open until filled	Join Us - HK Express
Cathay Pacific Airways Limited https://www.cathaypacific.com/cx/en_HK.html	31	- Assign to work on projects under respective aviation teams of Cathay Academy, Digital Experience, Digital & IT, Engineering, Legal, Sustainability, Sales & Network Development. - Duties include research, data analysis, project management and stakeholders collaboration.	2 Jul 2026 - 28 Aug 2026	10,000	None	30 Apr 2026 (Application is closed)	https://careers.cathaypacific.com/en
TAG Aviation Asia Limited www.tagaviation.com/en	5	- Participate in day-to-day operations across multiple departments—including but not limited to Finance, operations, People & Administration, and Engineering—by assisting with tasks such as flight scheduling and coordination, preparing flight documentation, supporting aircraft maintenance activities, ensuring completion of safety checklists, providing back-end Finance and administrative support, etc. - Assist with projects and tasks as assigned by department managers. - Collaborate with team members to support departmental goals and objectives. - Gain exposure to different job functions and learn from experienced professionals in the industry.	1 Jun 2026 - 28 Aug 2026	10,000	- Local students in Aviation related disciplines are preferred, but not a must - Good command of written and spoken English and Chinese - Proactive and eager to learn - Knowledge of Microsoft Office - Right of abode in Hong Kong	Open until filled (Application is closed)	Interested parties please send your full CV and availability to job.1effw@tagaviation3.recruitee.com

海運及空運人才培訓基金
海運和航空業實習計劃（航空）
實習生申請表

**Maritime and Aviation Training Fund
Maritime and Aviation Internship Scheme (Aviation)
Application Form for Interns**

申請人須知

Notes for Applicants

一般須知 General information

1. 「海運和航空業實習計劃（航空）」（「實習計劃」）旨在為年輕一代提供實習機會，讓他們及早了解航空業的運作和就業前景。

The objective of the Maritime and Aviation Internship Scheme (Aviation) (“Internship Scheme”) is to provide the young generation with the internship experience so as to give them early exposures to the operations and career prospects in the aviation industry.

2. 參與公司聘用的合資格申請人（即實習生），將會進行為期四星期（即 28 天）或以上的實習，期間可獲該公司支付酬金（部分由海運及空運人才培訓基金（「基金」）資助）。

An eligible applicant employed by a participating company (i.e. an intern) will be engaged in an internship period of four weeks (i.e. 28 days) or more, and receive an honorarium from the company (part of which is sponsored by the Maritime and Aviation Training Fund (“MATF”)).

3. 參與公司聘用的實習生必須參與由基金舉辦的增益課程，包括為期兩天的行業導向活動及總結環節。活動詳情將會稍後公佈。實習生參與增益課程之日子及時間，均應視為受薪工作日／時數。

An intern employed by a participating company must attend the enrichment programme organised by the MATF, which includes a two-day industry orientation and a wrap-up session. Further details of the activities will be announced in due course. The dates and times during which interns participate in the enrichment programme shall be regarded as paid working days/hours.

合資格的申請人 Eligible applicants

4. 申請人必須為可在香港合法受僱之香港居民，並同時是¹ –

- (a) 於本地院校²修讀任何學士學位或副學位課程的全日制本地學生³（包括準畢業生）；或
- (b) 於香港以外院校修讀任何學士學位或副學位課程的全日制學生（包括準畢業生）；或
- (c) 中六離校生。

An applicant must be a **Hong Kong resident** who is **lawfully employable in Hong Kong** and currently⁴ –

- (a) a full-time **local student**⁵ (including one who is in his/her final year of study) undertaking an undergraduate or sub-degree programme in any **local institution**⁶; or
- (b) a full-time student (including one who is in his/her final year of study) undertaking an undergraduate or sub-degree programme in any **institutions outside Hong Kong**; or
- (c) a secondary six school leaver.

¹ 不包括現正修讀研究院課程的學生。

² 本地院校名單：<https://www.edb.gov.hk/tc/edu-system/postsecondary/local-higher-edu/institutions/index.html> 及 <https://www.cspe.edu.hk/tc/institution/list/>

³ 「本地學生」的定義：<https://www.jupas.edu.hk/tc/page/detail/3670/>

⁴ Excluding students currently undertaking postgraduate programmes.

⁵ Definition of ‘Local Students’: <https://www.jupas.edu.hk/en/page/detail/3670/>

⁶ Lists of Local Institutions: <https://www.edb.gov.hk/en/edu-system/postsecondary/local-higher-edu/institutions/index.html> and <https://www.cspe.edu.hk/en/institution-list.page>

申請手續 Application procedures

5. 申請人必須在有關實習職位的截止日期前，填妥本申請表，連同履歷表直接遞交予相關公司。各實習職位的申請截止日期或有所不同，逾時的申請可能不獲相關公司考慮。有關可申請的實習職位和詳情，可瀏覽 <https://www.tlb.gov.hk/matf/tc/maritime/mais.html>。

An applicant should complete and submit this application form, together with curriculum vitae, **directly to the company concerned** by the deadline specified for the internship position of choice. Please note that the deadlines for different internship positions may vary, and late applications may not be considered by the companies concerned. For the list of available internship positions and related details, please visit <https://www.tlb.gov.hk/matf/eng/maritime/mais.html>.

6. 申請人必須填妥本申請表上的所有部份，並在申請表上簽署。申請人如未能提供所需的所有資料，申請可能不獲相關公司考慮。

An applicant should complete all parts of this application form, and sign the form as required. Incomplete application forms may not be considered by the companies.

7. 在有需要時，申請人會被要求核實所提交的資料及／或提供補充資料，以便進一步處理有關申請。

An applicant may be required to verify the information submitted and/or to provide additional information for further processing of his/her application.

8. 申請人向有關公司提供個人資料，屬於自願性質。該公司在處理你提交的申請期間收集的所有個人資料，只用於直接與該申請相關的用途。

An applicant provides his/her personal data to the relevant company on a voluntary basis. All personal data collected by the company concerned during the application process shall be used only for the purposes directly related to the applications.

9. 如申請人獲成功聘用，僱主會將他／她的申請資料送交相關政府部門及其他組織或機構作處理及檢討實習計劃和基金的成效之用。

If an applicant is successfully employed by a company, the information given in his/her application will be provided by the company to the relevant Government departments and other organisations or agencies for further processing and review of the effectiveness of the Internship Scheme and the MATF.

10. 如欲查詢或要求更正申請表上的個人資料，可以書面方式向有關公司提出。

Enquiries in relation to or requests for correction of the personal data provided in application forms can be raised to the companies concerned in writing.

11. 申請人在實習期滿後 14 天內須填妥並向相關公司提交由運輸及物流局提供的實習生評估報告表。

An applicant should complete and submit the “Evaluation Form for Interns” provided by the Transport and Logistics Bureau to the company concerned within 14 days after the completion of internship.

查詢 Enquiries

12. 如就實習計劃(航空)或海運及空運人才培訓基金有任何查詢，請電郵至 internship_matf@tlb.gov.hk 或致電計劃熱線 3509 7267。

For enquiries concerning the Internship Scheme or the MATF, please email to internship_matf@tlb.gov.hk or call the Scheme hotline at 3509 7267.



海運及空運人才培訓基金
海運和航空業實習計劃（航空）
實習生申請表

Maritime and Aviation Training Fund
Maritime and Aviation Internship Scheme (Aviation)
Application Form for Interns

公司名稱 Name of Company	
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個人資料 Personal Particulars	
中文姓名 Name in Chinese	英文姓名 Name in English
出生日期（日/月/年） Date of Birth (DD/MM/YYYY)	性別 男 女 Gender Male Female
香港身分證號碼 Hong Kong Identity Card Number	
住址 Residential Address	
聯絡電話 Telephone Number	電郵地址 Email Address
可以參與實習的時間 Period Available for the Internship	
最早到任日期（日/月/年） Earliest Start Date (DD/MM/YYYY)	最遲離任日期（日/月/年） Latest End Date (DD/MM/YYYY)

公開考試成績（請按考獲資格的日期順序列出） Public Examination Results (in chronological order)			
學院/頒發機構 （例如：香港考試及評核局） Institute/Issuing Authority (e.g. Hong Kong Examinations and Assessment Authority)	頒發日期 （日/月/年） Date Issued (DD/MM/YYYY)	學歷# （例如：香港中學文憑考試）# Qualifications (e.g. Hong Kong Diploma of Secondary Education Examination)	及格科目及成績 （例如：成績等級、及格、良好、榮譽學位等級、主修、副修科目） Subjects Passed and Level Attained (e.g. Grade, Pass, Credit, Class, Division, Major, Minor)

就學詳情（請按就讀日期順序列出） Education (in chronological order)					
曾經/現正就讀的學校、學院、大學 （本地/非本地學生） Schools, Colleges, and Universities attended/attending (Local/Non-local student)	學系/主修學科 Faculty/Major Area of Study	課程名稱及就讀班級 Course and Year of Study	學業成績# （例如：平均積分點、榮譽學位等級） Academic Results # (e.g. GPA, Class, Division)	就讀日期（月/年） Date (MM/YYYY)	
				由 From	至 To

請夾附成績表副本以供查閱
Please attach copies of transcripts for verification.

現正就讀課程的預計取得學位/副學位日期（月/年）

The expected date of obtaining degree/sub-degree of the current programme (MM/YYYY) _____

工作經驗（包括暑期工和兼職）（請按任職日期順序列出）

Work Experience (including summer employment and part-time jobs) (in chronological order)

公司名稱 Name of Company	職位 Position Held	工作性質 Nature of Work	日期（日/月/年） Date (DD/MM/YYYY)	
			由 From	至 To

特別技能及知識

Special Skills and Knowledge

社區 / 課外活動（例如：學生會）

Community / Extra-Curricular Activities (e.g. Student Union)

機構 / 學會名稱 Name of Organisation/Society	職位 Position Held	工作 / 活動性質 Nature of Work/Activity	日期（日/月/年） Date (DD/MM/YYYY)	
			由 From	至 To

請列出你對是次實習經驗的期望（必須填寫）

Please give a brief description of what you hope to gain from this internship (Compulsory)

聲明書

Declaration

本人_____ (申請人姓名)，持香港身份證號碼_____ ()，現特此聲明本人是香港特別行政區居民及可在香港合法受僱。

I, _____ (*Name of Applicant*), holder of Hong Kong Identity Card No. _____ (), hereby declare that I am a resident of the HKSAR and lawfully employable in Hong Kong.

本人已細閱《申請人須知》，並完全明白所有內容。現特此聲明：本人在這份申請表內所填報的各項資料，盡本人所知，均屬詳盡而真實的資料。

I have read and fully understood the "Notes for Applicants". I declare that the information provided by me in this application form is complete and true to the best of my knowledge.

本人明白若然在申請截止日期的四星期內沒有收到任何回覆，則表示本人的申請沒有獲得接納。

I understand that my application is regarded as unsuccessful if I do not receive any response within four weeks from the deadline for application.

本人明白並同意，如有需要，上述資料會送交獲授權處理有關資料的政府部門及其他組織或機構，用以處理及檢討實習計劃和基金成效之用。

I understand and accept that the information given above will be provided to Government departments and other organisations or agencies authorised to process the information for purposes relating to the implementation and reviewing of the Internship Scheme and the MATF.

申請人簽署

Signature of Applicant _____

父母或監護人簽署 (如申請人不足 18 歲)

Signature of Parent or Guardian
(for applicants aged under 18)

日期

Date _____

父母或監護人姓名

Full name of Parent or Guardian
